



MAYOR
Geno Martini

CITY COUNCIL
Julia Ratti, Ward I
Ed Lawson, Ward II
Ron Smith, Ward III
Charlene Bybee, Ward IV
Ron Schmitt, Ward V

CITY ATTORNEY
Chet Adams

REGULAR CITY COUNCIL MEETING MINUTES
2:00 P.M., Monday, January 26, 2015
City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order (Time: 2:00 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Geno Martini at 2:00 p.m.

2. Roll Call (Time: 2:00 p.m.)

Mayor Geno Martini, Council Members Julia Ratti, Ed Lawson, Ron Smith, Charlene Bybee, City Manager Steve Driscoll, City Attorney Chet Adams and City Clerk Teresa Gardner, PRESENT.

ABSENT: Council Member Ron Schmitt

3. Opening Ceremonies

3.1 Invocation Speaker (Time: 2:01 p.m.)

The invocation was provided by Pastor Barb West of the Sparks Church of the Nazarene

3.2 Pledge of Allegiance (Time: 2:01 p.m.)

The Pledge of Allegiance was led by City Manager Steve Driscoll.

4. Public Comment (Time: 2:02 p.m.) - None

5. Approval of the Agenda (Time: 2:02 p.m.)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Council Member Smith, seconded by Council Member Ratti, to approve the agenda as submitted. Council Members Ratti, Lawson, Smith, Bybee, YES. Council Member Schmitt, ABSENT. Passed unanimously with those present.

6. Approval of the Minutes (Time: 2:02 p.m.)

6.1 Consideration and possible approval of the minutes of the regular Sparks City Council meeting on January 12, 2015 and the Concurrent meeting with the Reno City Council, Washoe County Commission and Washoe County School District Board of Trustees on January 12, 2015. (FOR POSSIBLE ACTION)

A motion was made by Council Member Bybee, seconded by Council Member Smith, to approve the minutes of the regular Sparks City Council meeting on January 12, 2015 and the Concurrent meeting with the Reno City Council, Washoe County Commission and Washoe County School District Board of Trustees on January 12, 2015. Council Members Ratti, Lawson, Smith, Bybee, YES. Council Member Schmitt, ABSENT. Passed unanimously with those present.

7. Announcements, Presentations, Recognition Items and Items of Special Interest –
None

8. Consent Items (Time: 2:03 p.m.)

A motion was made by Council Member Lawson, seconded by Council Member Ratti, to approve consent items 8.1 through 8.5 as submitted. Council Members Ratti, Lawson, Smith, Bybee, YES. Council Member Schmitt, ABSENT. Passed unanimously with those present.

8.1 Report of Claims and Bills approved for payment and appropriation transfers for the period December 25, 2014 through January 7, 2015. (FOR POSSIBLE ACTION)

An agenda item from Finance Services Director Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

8.2 Consideration, review and acceptance of the receipt of grant and/or donation money which is individually under \$5,000. (FOR POSSIBLE ACTION)

An agenda item from Financial Services Director Jeff Cronk recommending Council accept the receipt of grant and/or donation money which is individually under \$5,000 per Resolution No. 3234. During the period from October 2014 to December 2014, a \$200 donation was given to the Victim Advocate from the Sparks Elks Ladies and various people donated to the Project SAFE and Partners in Parks & Recreation Program.

8.3 Consideration and possible adoption of Resolution No. 3273 to augment the FY15 Capital Projects, Special Revenue, Enterprise, and Internal Service Funds budgets of the City of Sparks to provide budget for capital projects approved, but not completed in FY14. (FOR POSSIBLE ACTION)

An agenda item from Budget Administrator Stacie Hemmerling recommending Council adopt Resolution No. 3273 to allow for the re-appropriation of prior year budget authority for capital improvement projects that were approved in the FY14, and in two cases the FY13 Capital Improvement Plan, but not completed. The procedures and requirements for budget augmentations are outlined in NRS 354.598005 and NAC 354.410. The augmentation request meets those requirements.

8.4 Consideration and possible approval of Impact Fee Agreement #24 (AC-5117) with Merlion Development Group to allow for participation and use of credits in the Service Area Number 1 Impact fee program. (FOR POSSIBLE ACTION)

An agenda item from City Engineer John Martini recommending Council approve Impact Fee Agreement #24 (AC-5117) for the Impact Fee Service Area #1 (IFSA#1) impact fee credit program. Impact Fee Agreement #24 is a master agreement that will allow Merlion Development

Group, LLC dba Desert Wind Homes to participate in the impact fee program. This agreement has been reviewed by the Impact Fee administrator and the City Attorney's Office and has been found acceptable. There is no impact to the general fund. Approval of this agreement will allow Reno Sun, LLC to use purchased IFSA#1 Impact Fee Credits.

8.5 Consideration and possible approval of the Cooperative Agreement (AC-5118) and the 2015 Annual Operating Plan between the Sparks Fire Department and the Reno Tahoe Airport Authority. (FOR POSSIBLE ACTION)

An agenda item from Fire Chief Tom Garrison and Division Chief Andy Koski recommending Council approve the proposed Cooperative Agreement and the 2015 Annual Operating Plan between the Sparks Fire Department and the Reno Tahoe Airport Authority. The Reno Tahoe Airport Authority Cooperative Agreement is intended to facilitate the rapid mobilization fire resources into the City of Sparks and onto the Reno Tahoe Airport Authority's jurisdiction. The financial impact varies. If an incident exceeds the mutual aid period of 12 hours, all resources will be reimbursed at the rates as outlined in the Annual Operating Plan.

9. General Business

9.1 Presentation, discussion and potential approval of the top themes that resulted from the Smarter Region community engagement process to determine a new regional economic development brand vision. (FOR POSSIBLE ACTION) (Time: 2:04 p.m.)

An agenda item from City Manager Steve Driscoll recommending Council approve the top themes that resulted from the Smarter Region community engagement process to determine a new regional economic development brand vision. The Smarter Region project is the outgrowth of the City of Reno's 2013 IBM Smarter Cities Challenge grant award. Key members of the project have been working to determine a new regional economic development brand vision. On November 10, 2014, a summary of the community engagement process was released to the elected officials. There is no impact to the general fund.

A motion was made by Council Member Ratti, seconded by Council Member Smith, to accept the report. Council Members Ratti, Lawson, Smith, Bybee, YES. Council Member Schmitt, ABSENT. Passed unanimously with those present.

9.2 Discussion and potential approval regarding the establishment of a short-term Smarter Region Economic Development Vision Subcommittee comprised of elected officials and key staff to finalize the formulation of the new regional economic development brand vision, and the potential appointment of one Council member and one alternate to participate on the subcommittee. Potential appointees include Mayor Geno Martini, Council Members Julia Ratti (Ward 1), Ed Lawson (Ward 2), Ron Smith (Ward 3), Charlene Bybee (Ward 4), and Ron Schmitt (Ward 5). (FOR POSSIBLE ACTION) (Time: 2:08 p.m.)

An agenda item from City Manager Steve Driscoll recommending Council approve the establishment of the short-term subcommittee and the appointment of one Council member and one alternate to participate on the subcommittee. There is no impact to the general fund.

A motion was made by Council Member Smith, seconded by Council Member Ratti, to appoint Council Member Ed Lawson to the Smarter Region Economic Development Vision Subcommittee and Council Member Charlene Bybee as alternate. Council Members Ratti, Lawson, Smith, Bybee, YES. Council Member Schmitt, ABSENT. Passed unanimously with those present.

9.3 Discussion and possible action on Resolution No. 3271 supporting the transfer of up to 40 acres of Federal Lands currently administered under the Bureau of Land Management (BLM) to the City of Sparks for the purpose of a public cemetery and possible other compatible public uses. (FOR POSSIBLE ACTION) (Time: 2:10 p.m.)

An agenda item from Community Relations Manager Adam Mayberry recommending Council approve Resolution 3271. Approval does not commit to the use of any city funds at this time, nor does it commit to the acceptance of any federal lands should federal legislation be enacted granting federal land to the city for the use of a cemetery or other compatible use in the designated area on the attached map. It is merely the first step to enable the Nevada delegation to begin to spearhead a possible land transfer on behalf of the city.

A motion was made by Council Member Lawson, seconded by Council Member Bybee, to endorse Resolution No. 3271 and support the conveyance of up to 40 acres of Bureau of Land Management lands to the City of Sparks for the development of a local public cemetery that may also include public recreation uses as appropriate. Council Members Ratti, Lawson, Smith, Bybee, YES. Council Member Schmitt, ABSENT. Passed unanimously with those present.

9.4 Consideration and possible approval of Bid #14/15-010, for an initial one (1) year contract (AC-5119) with the possibility of four (4), one (1) year extensions to Thatcher Company of Nevada, Inc. to supply sulfuric acid to the Truckee Meadows Water Reclamation Facility at a cost of \$242.00 per solution/ton. (FOR POSSIBLE ACTION) (Time: 2:16 p.m.)

An agenda item from TMWRF Operations Manager Todd Saxberg recommending Council approve a one year contract for Thatcher Company of Nevada, Inc. There is no general fund impact. There remains \$1,037,706 in appropriations in the Chemicals grouping for Fiscal Year 2014-2015, approved by Joint Coordinating Committee on April 2, 2014. Annual costs for Sulfuric Acid are estimated at \$417,450 based on 1725 solution/tons utilized annually.

A motion was made by Council Member Ratti, seconded by Council Member Lawson, to approve the contract (AC-5119) with Thatcher Company of Nevada, Inc. to supply sulfuric acid to the Truckee Meadows Water Reclamation Facility at a cost of \$242.00 per solution/ton. Council Members Ratti, Lawson, Smith, Bybee, YES. Council Member Schmitt, ABSENT. Passed unanimously with those present.

9.5 Consideration, discussion, and possible approval of a bargaining agreement (AC-5120) between the City of Sparks and the Sparks Police Protective Association - Lieutenants for the period July 1, 2014 through June 30, 2015. (FOR POSSIBLE ACTION) (Time: 2:18 p.m.)

An agenda item from Administrative Services Director Chris Syverson recommending Council approve the bargaining agreement between the City of Sparks and the Sparks Police Protective Association – Lieutenants. The last agreement expired on June 30, 2014 and a Tentative

Agreement was signed on December 12, 2014. This proposed agreement is being presented to City Council for approval. There is an \$80,000 impact to the general fund.

A motion was made by Council Member Ratti, seconded by Council Member Lawson, to approve the bargaining agreement (AC-5120) between the City of Sparks and the Sparks Police Protective Association - Lieutenants for the period July 1, 2014 through June 30, 2015. Council Members Ratti, Lawson, Smith, Bybee, YES. Council Member Schmitt, ABSENT. Passed unanimously with those present.

9.6 PCN15001 - FIRST READING, Bill No. 2690 amending Ordinance 2284 to approve a Second Amendment (Victorian Square Development Plan) to the Sparks Town Center 2000 Amended Redevelopment Plan, and providing for other matters properly relating thereto. (Time: 2:19 p.m.)

City Clerk Teresa Gardner read the bill by title. The second reading and public hearing will be held at the regular meeting on Monday, February 9, 2015.

10. Public Hearing and Action Items Unrelated to Planning and Zoning

10.1 SECOND READING of and Public Hearing, discussion and possible action on Bill No. 2688, an ordinance amending Chapter 2 of the Sparks Municipal Code by adding and adopting a civil citation and administrative code enforcement process and providing for other matters properly related thereto. (FOR POSSIBLE ACTION) (Time: 2:20 p.m.)

An agenda item from City Planner Armando Ornelas and Senior Code Enforcement Officer Joe Rodriquez recommending Council approve Bill No. 2688. The proposed ordinance would amend Chapter 2 of the Code to provide code enforcement officers and other appropriate City officials (e.g., police officers, building official, city manager) the authority to issue and record notices of violation, issue civil citations and fines, and, if the violation is not corrected, lien properties. The proposed ordinance would establish uniform minimum requirements for administrative enforcement and adjudication procedures and provide for an administrative hearing and appeal process. The use of these procedures would generally be in lieu of criminal sanctions which may be pursued to address violations of the Code. Adoption of these code changes will necessitate contracting with an appropriately qualified administrative hearing officer. The City Council provided for this expense as part of the City's budget for 2014/15.

A motion was made by Council Member Ratti, seconded by Council Member Smith, to approve Bill No. 2688 as submitted by staff. Council Members Ratti, Lawson, Smith, Bybee, YES. Council Member Schmitt, ABSENT. Passed unanimously with those present.

11. Planning and Zoning Public Hearings and Action Items

11.1 SECOND READING, Public Hearing, discussion and possible action on Bill No. 2689, Regional Road Impact Fees: An Ordinance amending Chapter 12 of the Sparks Municipal Code To reflect changes to the Regional Road Impact Fee General Administrative Manual, Capital Improvements Plan, and impact fees as approved by the Regional Transportation Commission on September 19, 2014; and providing for other matters properly related thereto. (FOR POSSIBLE ACTION) (Time: 2:30 p.m.)

An agenda item from Assistant Community Services Director John Martini recommending Council approve Bill No. 2689. Adoption of the proposed bill will amend, by ordinance, Title 12

of the Sparks Municipal Code to include the changes approved by the RTC Board. Upon approval by the Sparks City Council, Reno City Council and Washoe County Board of Commissioners, the proposed changes to the Regional Road Impact fee program will be approved. Staff anticipates the new impact fee program and associated impact fees will go into effect in March of 2015. There is no impact to the general fund.

A motion was made by Council Member Smith, seconded by Council Member Bybee, to approve Bill No. 2689 as submitted by staff. Council Members Ratti, Lawson, Smith, Bybee, YES. Council Member Schmitt, ABSENT. Passed unanimously with those present.

12. Closed Door Sessions - None

13. Comments

13.1 Comments from the Public (Time: 2:38 p.m.)

13.2 Comments from City Council and City Manager (Time: 2:38 p.m.)

City Manager Steve Driscoll announced that Committee appointments are open for the Western Nevada Development District, 1 member for a 2 year term and for the Airport Noise Advisory Committee, 2 members for 2 year terms. Applications will be accepted until close of business on January 27, 2015.

14. Adjournment

Council was adjourned at 2:39 p.m.

GENO R. MARTINI, Mayor

ATTEST:

Teresa Gardner, City Clerk

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